

Mandatory Reporting Procedures for Suspected Child Abuse

1. Determine there is a need to report. The law states one reports when “having a reason to believe” child abuse or neglect has taken place. The building social worker can be a good resource to help with this determination; however it is still the responsibility of the staff member to make the report.

2. Report to either local police or Child Protection Services (or both) within 24 hours of learning of suspect abuse:

- **Dept. of Health and Welfare-Twin Falls office: (208) 734-4000**
- **Blaine County Sheriff’s Dispatch: 788-5555 (Will direct you to the appropriate department)**

***Important: You have the right to report anonymously; they may ask but you do not have to identify yourself.**

3. Complete the District’s *Suspected Child Abuse Report* (see next page) and turn in to your administrator.

BCSD Policy #418.1 (Revised Date 8/10/2004)

Child abuse, neglect, and abandonment are problems requiring immediate and continued attention. The emotional and physical impact of abuse or neglect can greatly impair a child’s learning readiness and ability. The Blaine County School District is committed to ensuring the health and welfare of students and to cooperate with other agencies and professions in the identification, treatment, and prevention of child abuse, abandonment, and neglect.

A District employee, who has reasonable cause to suspect that a student may be abused, abandoned or neglected, or who observes a child being subjected to conditions, which would reasonably result in abuse, abandonment or neglect, shall report such a case to local law enforcement or the Department of Health and Welfare within twenty-four (24) hours. The employee shall notify the Principal that the employee has made a report. An employee does not discharge the obligation to personally report by notifying the Principal.

Any District employee who fails to report a suspected case of abuse, abandonment, or neglect to the Department of Health and Welfare or local law enforcement, or who prevents another person from doing so, may be civilly liable for the damages proximately caused by such failure or prevention, and is guilty of a misdemeanor. The employee will also be subject to disciplinary action up to and including termination.

All Blaine County School District employees are required to complete this form and submit to his/her immediate supervisor. You have the option to remain anonymous.

Blaine County School District #61
Suspected Child Abuse Report

SCHOOL:			DATE:		
CHILD	Last name:	First name:	M.I.	DOB:	Sex:
	Mailing & Physical:		City:	State:	Zip:
ADDRESS					Phone:
Name of Parent, Custodian, or Guardian:					

Check type of suspected abuse being reported:

- Physical Injury
 Sexual Abuse
 Physical Neglect
 Other: (specify) _____

State nature, extent, and date of suspected abuse:

State any other information which may be helpful in establishing cause of the child's status, i.e., behavior, appearance, etc. (be objective):

Oral Report	To: <input type="checkbox"/> Health & Welfare	Contact Person:
	<input type="checkbox"/> Blaine County Sheriff	Phone Number:

Reporting Staff Member Name (Optional)

Supervisor's Signature

Date: _____

Copy to Social Worker/Counselor

Date: _____

