

Policy Title: Leaves	Adoption Date 8/14/90
Leave to Become Candidate for Public Office	Policy Number 408.7

- (1) A teacher has the right to become a candidate for public office and to serve in such elective office unless there is a specific legal prohibition. Regularly appointed teachers who have completed at least four (4) continuous years of service will be granted leaves of absence without pay in order to run for, or serve in public office.
- (2) An extended leave of absence to become a candidate for public office is a leave of absence for political activity and political service. All leaves for political activity are granted with the provision that the employee shall make it clear that all statements and actions are those of the individual.
- (3) A request for leave to become a candidate for public office must be submitted in writing to the Superintendent of Schools with a copy to the principal or immediate supervisor, at least thirty (30) days prior to the effective date of the leave. Such request must include the length of time for which the leave is desired.
- (4) An employee who is appointed to or elected to a full-time political or public office for a period of more than two (2) years is not eligible for a leave to become a candidate for public office.
- (5) An employee who is on an extended leave of absence to serve in public office shall submit a written request to the Superintendent to return to active service. Such request must be on file in the personnel office on or before the first day of February of the prior school year indicating the employee's intent to return. The employee will return to active service in the position served prior to the leave, if it is available. If the same position is not available, the employee will be assigned to a position for which he/she is qualified. Such assignment will commence at the beginning of the school year following receipt of the request to return to active service.
- (6) In no manner will this type of leave be considered as personal leave or professional leave.