



Health & Safety Procedures

2020-21 School Year

Overview of Training

- Due to COVID-19, we have a lot of new procedures each department has developed to address the health and safety of our students and staff.
- This training includes the new procedures and relevant information from each department.
- Given this information, each building will need to determine any responses or tasks they need for their specific building.

Access to Buildings

- Parents will be able to visit the buildings.
 - They will need to wear a mask while in the building.
 - They will only be allowed to the front office.
 - Other locations in the school will be allowed based on principal discretion.
- Other visitors/vendors will be able to enter the buildings.
 - They will need to wear a mask while in the building.
 - They will only be allowed to the front office.
- Classroom visits:
 - Will not be allowed for non-school district employees.
 - Recommend minimized classroom visits for school district employees.

Mask Expectations

- All staff and students shall wear a face covering that completely covers the person's nose and mouth whenever in a public setting when others are present.
- Face coverings are not required under the following circumstances:
 - Children under age 5. Parents are responsible for ensuring that children between the age 5 and 17 wear appropriate coverings.
 - Persons with medical conditions that prevent them from wearing a face covering.
 - Anyone who is unconscious, incapacitated, or unable to remove the face covering without assistance.
 - Other exceptions based on case manager and team decision.

Personal Protective Equipment (PPE)

- Face shields for all staff
- Plexiglass screens at office locations and other desk areas where individuals frequently come in for assistance
- 1 cloth face covering provided for each staff member
- 1 cloth face covering provided for each student
- Clear face coverings provided for special programs staff, as appropriate
- Portable vinyl desk screens for secondary students
- Plexiglass desk screens for grades K-5

Sanitation

Building-wide:

- Custodians cleaning efforts focused on disinfecting frequently touched areas daily.
- New product called (PreventX), an antimicrobial, will be applied every 30 to 90 days. This prevents viruses from sticking to surfaces.
 - Electrostatic sprayers will be used for application.
- Strategically placed wall sanitizing dispensers will be placed throughout the buildings.

Sanitation

Instructional Spaces:

- Teachers responsible for the disinfection of desks and classroom surfaces after each group of children (older students will be able to help with cleaning).
- Rags and bottles of disinfectant, along with gloves, will be provided for each classroom (please keep out of reach of children).
- Custodial staff will be responsible for laundering rags every day.
- A gallon of sanitizer will be located in each classroom.

Buildings & Grounds

Ventilation Systems:

- All HVAC equipment serviced to ensure maximum airflows are maintained during building use.
- Outside air intake and energy recovery ventilators have been serviced.
- Units have been upgraded over the past 10 years, with a focus on classroom air quality and comfort.
- Every filter will be changed before the start of the school year.
- Bottle filler drinking fountains will be flushed. The drinking portion will be bagged to prevent use.

Buildings & Grounds

- Plexiglass:
 - At the secretary and counselor desks
 - In kitchen serving areas
 - Ordered to create partitions for students using tables and lunchroom tables
- Desks located in storage will be used to create social distancing in some classrooms.
- Clearing classroom spaces to promote classroom floor space to allow social distancing and nonessential furnishings stored in shipping containers on each campus.

Student Attendance Tracking

- There is a new attendance code in Skyward for COVID-19 related illness.
 - Use this code if a student is absent due to illness, quarantine, or medical treatment related to COVID-19.
- Use the COVID-19 question tool when speaking with parent if they are calling in an absence.
 - Completed question tool will be shared with school nurse for appropriate follow-up.

When Students are Sick

- Students are expected to stay home if they are sick—and be picked up promptly if ill while at school.
- Return to school criteria Homebound instruction option:
 - Medically fragile
 - Any student out >10 days with a doctor's note
- Teachers still facilitate learning during absence.

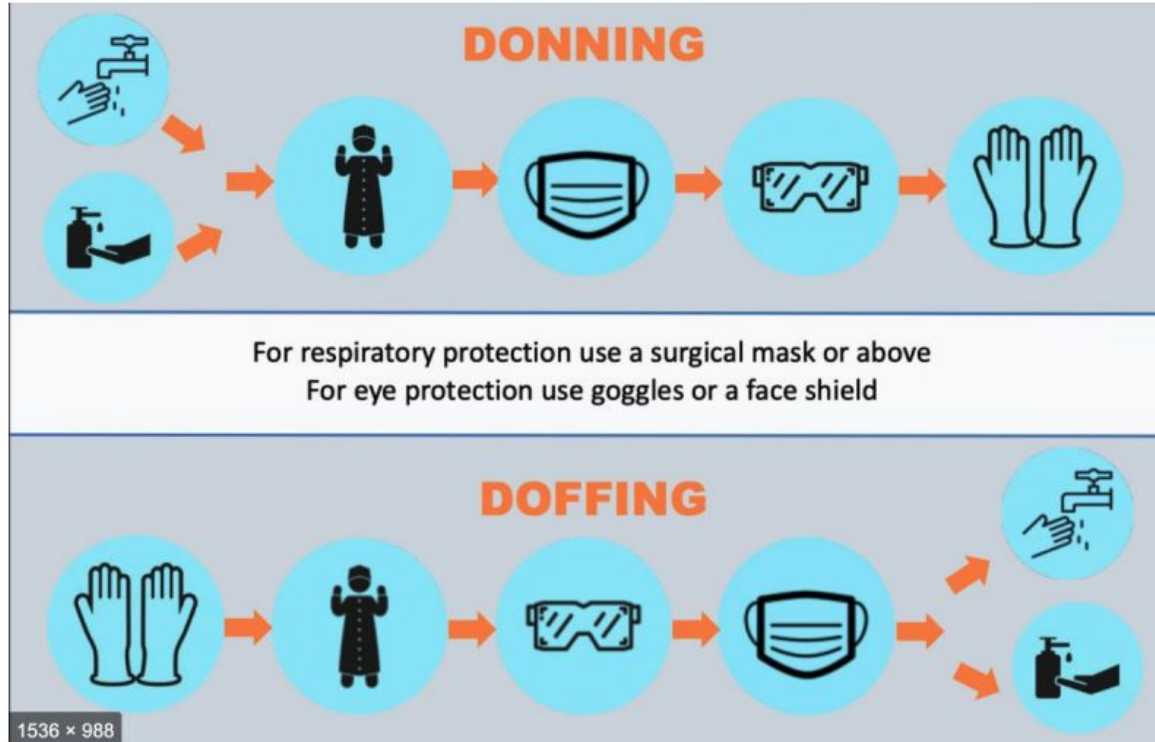
Health Office Tracking

- COVID-related symptoms options added in the Health Office field of Skyward.
- Using a tracking log to keep record of students coming for screening.
- Nurse will follow up with Public Health as appropriate.

Health Office Equipment

- Each school is equipped with supplies for a separate isolation room and health room:
 - Masks & face shields
 - Gowns
 - Gloves
 - Protective eye glasses
 - Bio-waste bins for contaminated/used equipment
 - Digital thermometers

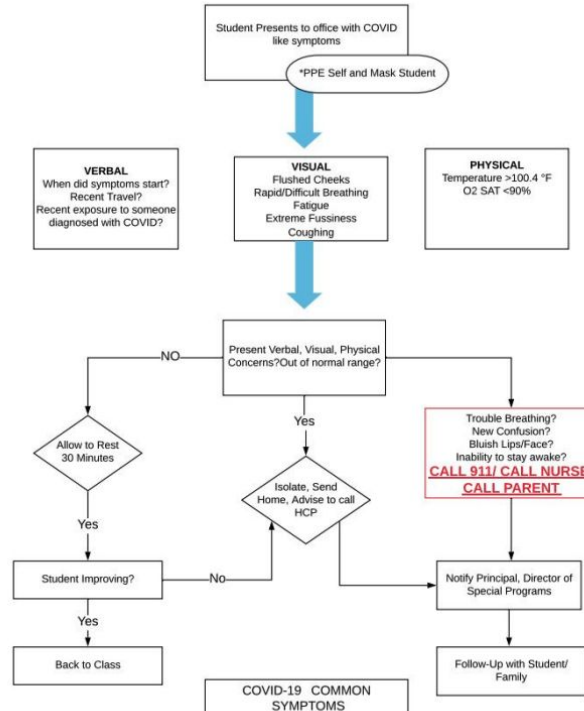
Safely Screening Students



1536 x 988

Health Office Screening of COVID Suspected Symptoms

- Screening Questions
- Procedures/Flow Chart
- Forms
- Health Office Log Sheet



Back to School Health Training

- As part of the return to school, the following needs to be scheduled with nurses:
 - Staff Health and Safety Training
 - Student Healthy Habits Presentation

Transportation

- Drivers required to wear masks
- Drivers disinfect buses between routes
- All students required to wear masks at all times while on buses
 - If a student boards the bus without a mask, one will be provided
- Social distancing is encouraged at bus stops

Food Services

- Meals will be prepared via grab and go.
- Schools can use the cafeteria with safety precautions, or classrooms for meals.
- If in a strict social distancing schedule, it may be an option for students to collect a meal for the day off of school.

Staff Illnesses

- Staff will be expected to stay home if ill, or go home promptly if they feel ill while at school.
- If a staff member is caring for a family member who is ill, they are expected to remain at home and follow the guidance of their healthcare provider or South Central Public Health.
- There are leave provisions under the Families First Coronavirus Response Act.
 - Up to 80 hours of leave if out for illness or caring for ill family member(s) — sick leave can be used with this absence.